

# **Brittany Lakes Homeowner Association, Inc.**

## **Board Meeting Minutes**

June 2, 2022

Pursuant to Article VI, Section 1 of the Bylaws of the Brittany Lakes Homeowners Association, Inc. a meeting of the Directors was duly called and held on June 2, 2022, via Zoom meeting.

### **IN ATTENDANCE**

**Representing the Members of Brittany Lakes Homeowners Association were the following Board members:**

- Todd Edwards (President)
- Kimberly Widener (Treasurer)
- James Charo (Vice-President)
- Diana Lawless (Member at Large)

**Absent with apologies were the following Board members:**

- Jeramy Roesler (Secretary)

**Representing Spectrum Association Management, LP was:**

Community Manager - Hannah Maskevich

### **DETERMINATION OF QUORUM**

A quorum of Board members was announced, and the meeting was called to order at 6:35 p.m.

### **MINUTES APPROVAL**

The meeting minutes from March 24, 2022 were unanimously approved as presented.

Motion – Todd, second – James; all in favor 4-0

The meeting minutes from April 28, 2022 were unanimously approved as presented, pending one edit stated below.

Motion – Todd, second – Kimberly; all in favor 4-0

“Director Edwards excused himself from the meeting at 7:30 p.m.” notated immediately preceding Executive Session.

### **FINANCIAL REPORT**

The Board was presented with the April 2022 financials.

### **BUSINESS**

- The Board discussed moving forward with the inspection scope provided by Aqualis to inspect the irrigation transfer pump on the East side of Willow Pond. As this project will be completed in phases, the only known cost at this time is \$750.00 for the inspection. The Board approved for Aqualis to perform the inspection.  
Motion – Todd, second – James; all in favor 4-0
- The Board approved to replace the damaged ADA table under the pavilion with a round-style ADA table in the color black from McKenna in the amount of \$1,804.00 + tax, in the color black.  
Motion – Todd, second – James; all in favor 4-0
- The Board discussed tree trimming along Brittany Lakes Dr. It was requested to only address the necessary trees needing to be trimmed at this time and put the additional funds toward replanting throughout the neighborhood instead.
- The Board approved the 1-year mosquito spraying contract with Cypress Creek Pest Control, for \$150/visit, to occur at least once every week. The Board also approved for Cypress Creek Mosquito Control to maintain the TCEQ log at a cost of \$15.00/month.  
Motion – Todd, second – James; all in favor 4-0
- The Board discussed the pressure washing and painting of the monument lettering and have requested to table this project for possibly later in the year.
- The Board approved the proposal from Houston Squeaky Clean to pressure wash and restripe the parking lot for \$1,982.58.  
Motion – Todd, second – James; all in favor 4-0

- The Board discussed the options for additional landscaping at Longspur Park to include tri-color jasmine, buttonbush gardenias or boxwoods. This is pending one additional Board vote, via email.

### **HOMEOWNER FORUM**

Homeowner's present were given the opportunity to present discussion items with the Board and the following was discussed:

- Hui Liu inquired about the fence requirements for the Community and the process to replace the existing fence on his property.
- Richard Cockerham inquired about an outstanding ACC request on his account. Spectrum stated that they will follow up with the homeowner individually regarding his request.
- Brenda Smith inquired about the ongoing discussion with the City of League City regarding the land parcel at the intersection of Landing Blvd. and W. League City Parkway. There is no public update to these discussions at this time.

### **ADJOURNMENT**

With no other business to discuss, the Board adjourned the regular meeting at 8:01 p.m. and entered Executive Session. Director Edwards excused himself from the meeting at 8:01 p.m.

### **EXECUTIVE SESSION**

Executive Session was tabled for further discussion.

With no further business to discuss, the Board adjourned Executive Session at 8:16 p.m.

### **NEXT MEETING DATE**

The next Board Meeting is scheduled for 6.23.2022.

*Todd Edwards*

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Brittany Lakes Homeowners Association

*Hannah Maskevich*



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Spectrum Association Management



# Signature Certificate

Reference number: GTUVK-HGZFS-V6SD6-X9HQU

Signer	Timestamp	Signature
<b>Hannah Maskevich</b> Email: hmaskevich@spectrumam.com Sent: 24 Jun 2022 15:28:32 UTC Viewed: 24 Jun 2022 15:29:03 UTC Signed: 24 Jun 2022 15:30:59 UTC		 IP address: 73.232.142.95 Location: League City, United States
<b>Todd Edwards</b> Email: toddsedwards1@gmail.com Sent: 24 Jun 2022 15:28:32 UTC Viewed: 25 Jun 2022 00:40:33 UTC Signed: 25 Jun 2022 00:41:25 UTC		 IP address: 73.166.15.41 Location: League City, United States
<b>Recipient Verification:</b> ✓ Email verified	25 Jun 2022 00:40:33 UTC	

Document completed by all parties on:  
25 Jun 2022 00:41:25 UTC

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