

Brittany Lakes Homeowners Association, Inc.

Board Meeting Minutes

September 24, 2020

Pursuant to Article VI, Section 1 of the Bylaws of the Brittany Lakes Homeowners Association, Inc. a meeting of the Directors was duly called and held on September 24, 2020 via conference call.

IN ATTENDANCE

Representing the Members of the Brittany Lakes Homeowners Association were the following Board members:

- Kimberly Widener (Director)
- Todd Edwards (President)
- James Charo (Vice President)

Absent with apologies:

- Jaromy Roesler(Director)

Representing Spectrum Association Management, LP was:

Client Relations Manager- Tiffany Sanford and Community Managers- Danny Benvin

DETERMINATION OF QUORUM

A quorum of Board members was announced, and the general session meeting was called to order at 6:51 P.M.

HOMEOWNER FORUM

Homeowners present were given the opportunity to present discussion items with the Board, the homeowners inquired about the October Planting in the community.

MINUTES APPROVAL

The Board was provided with the minutes from the July 23, 2020 meeting. The Board approved the meeting minutes as presented.

FINANCIAL REPORT

The Board was presented with the August 2020 financial report.

BUSINESS

- The Board was presented with the Proposal from Kiki's on the October plant refresh, it was approved by Todd Edwards and 2nd by James Charo.
- The board was presented with Wedo roofing proposal for the replacement of roofing in the common pool building and also the structure on Brittany Lakes Dr and League City Parkway. The board requested more proposal for the project.
- The board was presented with the proposal for the Flags submitted by the Boys Scouts of America. The proposal was approved by Todd Edwards and 2nd by Kimberly Widener.
- The Board of Directors approved a budget with an increase in annual assessments at an amount of \$535 per lot and \$683,195 in assessment revenue for 2021.

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With no further business to discuss in the open forum, the general membership was dismissed, and the Board entered executive session at 7:36P.M.

EXECUTIVE SESSION

The Board reviewed items in executive session related to escalated collection and deed restriction matters.

The Board reviewed the variance requests and approved 6 accounts.

The approved the five accounts to be sent for collections.
The board approved one account to be sent to the attorney.

ADJOURNMENT

With no other business to discuss, the Board adjourned the meeting at 8:17 P.

Brittany Lakes Board Signature

Spectrum Association Management