

# **Brittany Lakes Homeowners Association, Inc.**

## **Board Meeting Minutes**

May 28, 2020

Pursuant to Article VI, Section 1 of the Bylaws of the Brittany Lakes Homeowners Association, Inc. a meeting of the Directors was duly called and held on May 28, 2020 via conference call.

### **IN ATTENDANCE**

**Representing the Members of the Brittany Lakes Homeowners Association were the following Board members:**

- Kimberly Widener (Director)
- James Charo (Vice President)
- Todd Edwards (President)
- Jeramy Roesler (Director)

**Representing Spectrum Association Management, LP was:**

Community Manager- Tiffany Sanford

### **DETERMINATION OF QUORUM**

A quorum of Board members was announced, and the general session meeting was called to order at 6:31 P.M.

### **HOMEOWNER FORUM**

Homeowners present were given the opportunity to present discussion items with the Board, the homeowners requested the Board to look into having flags installed at the entrances at holidays.

### **MINUTES APPROVAL**

The Board was provided with the minutes from the April 23, 2020 meeting. The Board approved the meeting minutes as presented.

### **FINANCIAL REPORT**

The Board was presented with the April 2020 financial report.

### **BUSINESS**

- The Board discussed the light replacement at Willow Pond and reviewed the alternate light fixtures that were sent over by Sixth Man. The Board requested Tiffany to find out if the lumens are adjustable and if they have any samples of the fixtures.
- Pool season was discussed with options for how to safely open the pool. The Board requested that Tiffany set up a meeting with Gulf Coast Aquatics and Board member, James Charo, to talk through an opening plan.
- The Sharks Swim Team requested to use the association pool for practices before homeowner hours. The Board voted unanimously to deny the request.
- The Board was presented with a shade cover for the park at Essex and Midway from McKenna contracting. The board unanimously approved the proposal for forest green.

With no further business to discuss in the open forum, the general membership was dismissed, and the Board entered executive session at 7:51 P.M.

### **EXECUTIVE SESSION**

The Board reviewed items in executive session related to escalated collection and deed restriction matters.

The board approved variance requests for four accounts

The Board approved the payment plan request for two accounts.

**ADJOURNMENT**

With no other business to discuss, the Board adjourned the meeting at 8:05 P.M.

**NEXT MEETING DATE**

June 25, 2020 at 6:30 P.M. via Zoom

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Brittany Lakes Board Signature

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Spectrum Association Management