

Brittany Lakes Homeowners Association, Inc.

Board Meeting Minutes

March 26, 2020

Pursuant to Article VI, Section 1 of the Bylaws of the Brittany Lakes Homeowners Association, Inc. a meeting of the Directors was duly called and held on March 26, 2020 via conference call.

IN ATTENDANCE

Representing the Members of the Brittany Lakes Homeowners Association were the following Board members:

- Kimberly Widener (Director)
- Jeramy Roesler (Director)
- James Charo (Vice President)
- Todd Edwards (President)

Representing Spectrum Association Management, LP was:

Community Manager- Tiffany Sanford

DETERMINATION OF QUORUM

A quorum of Board members was announced, and the general session meeting was called to order at 6:34 P.M.

HOMEOWNER FORUM

Homeowners present were given the opportunity to present discussion items with the Board, no items were presented.

MINUTES APPROVAL

The Board was provided with the minutes from the February 20, 2020 meeting. The Board approved the meeting minutes as presented.

FINANCIAL REPORT

The Board was presented with the February 2020 financial report.

BUSINESS

- The Board was presented with the 2019 Tax Return and the Board unanimously approved as presented. The Board also approved for Spectrum AM to sign on behalf of the association.
- The Board unanimously approved the Wind and Hail renewal policy but would like to see additional proposals to ensure pricing is competitive.
- The Board was presented with proposals for Kiddie Mulch refill at the community parks. The board unanimously approved the proposal from Property Services.
- The Board was presented with proposals for painting the roofs at the pool area. The Board would like to see additional proposals with the same scope as property services.
- Pool Season 2020- The Board approved of mailing waivers to homeowners and asked that a letter be included with an estimated opening date moved to June 1st. Wristbands will be distributed via mail to homeowners.

With no further business to discuss in the open forum, the general membership was dismissed, and the Board entered executive session at 8:05 P.M.

EXECUTIVE SESSION

The Board reviewed items in executive session related to escalated collection and deed restriction matters.

Meeting frequency and method were discussed, and the board will continue with monthly meetings, in person and via Zoom.

ADJOURNMENT

With no other business to discuss, the Board adjourned the meeting at 8:06 P.M.

NEXT MEETING DATE

April 23, 2020 at 6:30 P.M. via Zoom

Brittany Lakes Board Signature

Spectrum Association Management

