

**Brittany Lakes Homeowners Association, Inc.**  
**Board Meeting Minutes**

September 22, 2016

Pursuant to Article VI, Section 1 of the Bylaws of the Brittany Homeowners Association, Inc. a meeting of the Directors was duly called and held on September 22, 2016 at the Perry Family YMCA located at 1700 League City Pkwy, League City, TX 77573.

**IN ATTENDANCE**

**Representing the Members of the Brittany Lakes Homeowners Association were the following Board members:**

- Todd Edwards (President)
- James Charo (Vice President)
- Lori Armstrong (Treasurer)

**Representing Spectrum Association Management, LP were the following people:**

- Adrienne Victorian (Community Manager)

**DETERMINATION OF QUORUM**

A quorum of Board members was announced and the general session meeting was called to order at 6:30 pm.

**HOMEOWNER FORUM**

There were two homeowner's present. Neither homeowner had any comments or questions.

**MINUTE APPROVAL**

The Board unanimously approved the August 25, 2016 Board meeting minutes.

**FINANCIAL REPORT**

The Board reviewed the August 2016 financial report. The Board discussed the 2017 provisional budget.

**OLD BUSINESS**

The Board reviewed the three holiday décor proposals and approved the American Outdoor Lighting proposal for \$6,540.

The Board decided to table the LED proposals for a future date.

The Board will meet with Civil Concepts Engineering and the BB surveying company to discuss Loon Park and miscellaneous common area projects.

The Recreation Center Beautification project has been scheduled for Phase One execution. Specifically, the Board approved the Lynn's Landscaping Phase One proposal for \$9,828.00.

The oleanders along the League City Parkway median project was tabled indefinitely. This property is not owned by the HOA.

The Board appointed homeowner Jeramy Roesler to fill former director Kimberley Widener's recently resigned position.

President Todd Edwards motioned for adjournment at 7:21pm. Director Lori Armstrong seconded the motion. The Board unanimously agreed to adjourn.

### **EXECUTIVE SESSION**

The Board entered into executive session at the call to order at 7:23 pm. Issues regarding legal accounts, homeowner account petitions and various ARC violations were discussed. The Board also sent three accounts to Legal.

### **ADJOURNMENT**

With all business discussed and new business presented, the Board adjourned from executive session and the general meeting 8:20 pm.

### **NEXT MEETING DATE**

October 27, 2016 at 6:30 pm at the Perry Family YMCA.